

Date:05/10/2020

**CIRCULAR**

All the HODs are required to submit the details of the assigned duties of mentoring along with class particulars of their faculty as on or before 7<sup>th</sup> October without fail.



  
**PRINCIPAL**

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**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202

To  
The Principal  
B V Raju College  
Vishnupur.

Dt: 10.10.20

Respected Sir,

Sub: List of the mentors

This is to bring to your kind notice that the following members are appointed as respective class mentors.

S.No.	Name of the Dept.	Name of the Faculty	Mentor of the Class
1	Dept. of Physics & Electronics	K Meenakshi	I MECs - A
2		A Sai Ram	I MECs - A
3		N Prasanthi	I MECs - B
4		G Ganga Bhavani	I MECs - B
5		A Satya Vamsi	II MECs - A
6		A V S N Raju	II MECs - A
7		G Chakradhara Rao	II MECs - B
8		V Neelima	II MECs - B
9		R Rama Rao	III MECs -A
10		B Naresh	III MECs -A
11		M N Ravindra Babu	III MECs -B
12		Y Srinivasa Raju	III MECs -B
13		V N V R K Murthy	I MPCs - A
14		B Kavya	I MPCs - A
15		K K J Chakravarthy	I MPCs - B
16		Y Kiran	I MPCs - B
17		B Kavya	II MPCs - A
18		Y Kiran	II MPCs - A
19		V N V R K Murthy	II MPCs - B
20		K K J Chakravarthy	II MPCs - B
21		B Kiran	III MPCs -A
22		B Seshagiri Rao	III MPCs -A
23		B Kiran	III MPCs -B
24		B Kiran	III MPCs -B
25	Dept. of Mathematics & Humanities	K Pavan Kumar	I MSCs - A
26		M Siva	I MSCs - A
27		P Madhura Subashini	I MSCs - B
28		N V K Durga	I MSCs - B
29		K Narayana Raju	II MSCs - A
30		K Pavan Kumar	II MSCs - A
31		K Narayana Raju	II MSCs - B
32		N V K Durga	II MSCs - B
33		K Pavan Kumar	III MSCs

34		N V K Durga	III MSCs	
35	Dept. of Life Sciences	M Rambabu	I BTBCC	
36		B D Prasad	I BTBCC	
37		V Prasad Raju	I MBBTBC	
38		K Anusha	I MBBTBC	
39		B Radha Sirisha	II BTBCC	
40		G Pratyusha	II BTBCC	
41		G Pratyusha	II MBBTBC	
42		B D Prasad	II MBBTBC	
43		M Rambabu	III BTBCC	
44		B Radha Sirisha	III BTBCC	
45		V Prasad Raju	III MBBTBC	
46		K Anusha	III MBBTBC	
47		Dept. of Commerce	N D Someswarao	I BCom
48			P S Deepthi	I BCom
49	P S Deepthi		II BCom	
50	B V S Prakash		II BCom	
51	D Satyanarayana		III BCom	
52	Y R S Kumar		III BCom	
53	Dept. of Chemisty	J L S S Phani Kumar	I MPC	
54		V Swamy Sabarinadh	I MPC	
55		V Swamy Sabarinadh	II MPC	
56		D Ravi Kumar	II MPC	
57		J L S S Phani Kumar	III MPC	
58		P Rajendra	III MPC	
59	MCA	P V Bhimaraju	1/3 MCA	
60		P Jyothi	1/3 MCA	
61		R V N Prameela	1/3 MCA	
62		B N V S N Murthy	1/3 MCA	
63		Sk Alisha	2/3 MCA	
64		G Ankama Rao	2/3 MCA	
65		P Bhaskara Murhty	2/3 MCA	
66	Dept. of PG Courses	N Prudhvi Raju	I MSc (Organic)	
67		B Nagamani	I MSc (Analytical)	
68		S Ramesh	II MSc (Organic)	
69		K Pavan Krishna	II MSc (Analytical)	

Thanking you sir

Yours sincerely

*cen nam*

**Mentor Co-ordinator**

28-10-2020

## CIRCULAR

All the departmental mentors are informed to attend a meeting scheduled from 3 to 4 pm on 31/10/2020 at Colloquium to discuss the tasks of mentorship :

### Agenda Items:

1. To discuss about responsibilities of mentor
2. To address the issues raised by the students
3. Proper submission of monthly reports

Attend the meeting at positively.

*Urvashi*  
Mentor Co-ordinator

## Minutes of the Meeting

Date: 31/10/2020

Time: 3 to 4 pm

Place: Colloquim

Attendees: List enclosed

Absentees: Nil

Apologies: Nil

Facilitator: Mentor coordinator

### Agenda Minutes:

1. All mentors positively responded about their responsibilities towards students.
2. They accepted to take care for the students problems.
3. The agreed to submit reports at an early date.

  
Mentor Co-ordinator

Name of the Faculty	Signature of the Faculty
K Meenakshi	K. Meenakshi
A Sai Ram	A. Sai Ram
N Prasanthi	N. Prasanthi
G Ganga Bhavani	G. Ganga Bhavani
A Satya Vamsi	A. Satya Vamsi
A V S N Raju	A. V. S. N. Raju
G Chakradhara Rao	G. Chakradhara Rao
V Neelima	V. Neelima
R Rama Rao	R. Rama Rao
B Naresh	B. Naresh
M N Ravindra Babu	M. N. Ravindra Babu
Y Srinivasa Raju	Y. Srinivasa Raju
V N V R K Murthy	V. N. V. R. K. Murthy
B Kavya	B. Kavya
K K J Chakravarthy	K. K. J. Chakravarthy
Y Kiran	Y. Kiran
B Kavya	B. Kavya
Y Kiran	Y. Kiran
V N V R K Murthy	V. N. V. R. K. Murthy
K K J Chakravarthy	K. K. J. Chakravarthy
B Kiran	B. Kiran
B Seshagiri Rao	B. Seshagiri Rao
B Kiran	B. Kiran
B Kiran S. Seshagni Rao	B. Kiran S. Seshagni Rao
K Pavan Kumar	K. Pavan Kumar
M Siva	M. Siva
P Madhura Subashini	P. Madhura Subashini
N V K Durga	N. V. K. Durga

K Narayana Raju	cen raj
K Pavan Kumar	Klae
K Narayana Raju	cen raj
N V K Durga	nvk durga
K Pavan Kumar	Klae
N V K Durga	nvk durga
M Rambabu	Rambabu
B D Prasad	B. Durga Prasad
V Prasad Raju	V. Prasad Raju
K Anusha	K. Anusha
B Radha Sirisha	BRS
G Pratyusha	pratyusha
G Pratyusha	pratyusha
B D Prasad	B. Durga Prasad.
M Rambabu	Rambabu
B Radha Sirisha	BRS
V Prasad Raju	V. Prasad Raju
K Anusha	K. Anusha
N D Someswarao	
P S Deepthi	p.s. deepthi
P S Deepthi	p.s. deepthi
B V S Prakash	BVS
D Satyanarayana	D. Satyanarayana
Y R S Kumar	Y. R. S. Kumar
J L S S Phani Kumar	J. L. S. S. Phani Kumar
V Swamy Sabarinadh	V. Swamy Sabarinadh
V Swamy Sabarinadh	V. Swamy Sabarinadh
D Ravi Kumar	D. Ravi Kumar
J L S S Phani Kumar	J. L. S. S. Phani Kumar
P Rajendra	P. Rajendra

P V Bhimaraju	P.V. Bhimaraju
P Jyothi	P. Jyothi
R V N Prameela	R.N.V. Prameela
B N V S N Murthy	BNVSN Murthy
Sk Alisha	S. S. Alisha
G Ankama Rao	G. Ankama Rao
✓ Bhaskara Murthy	M. V. B.
N Prudhvi Raju	N. Prudhvi Raju
B Nagamani	B. Nagamani
S Ramesh	S. Ramesh
K Pavan Krishna	K. Pavan Krishna



**B V RAJU COLLEGE**  
**Action Taken Report on**  
**Student Mentoring**  
**For the academic year 2020-21**

Issue Raised by Students	Action taken as
1. Some students asked for more projector class room lessons and also to use physical models while explaining chemical bond structures.	1. Faculty used physical models to understand the bond structures and also presented more PPTs for different topics
2. Some students asked for free Wi-Fi connectivity within the surrounding of college	2. Their request was forwarded to Principal sir and Vice principal sir for further action
3. Some students are interested to know about the methodology in the preparation of soaps and detergents	3. Departmental faculty have explained the methodologies in their laboratories
4. Some students asked for industrial visits	4. Due to covid situations it was not fulfilled
5. The asked for career guidance after completion of UG course	5. For this a special session was conducted by Mr. V Janardhan rao, Sr. Scientist from Aurobindo labs and by an eminent person Y V Swamy from IICT, Hyderabad
6. Some students requested additional time for playing games in the evening hours	6. With the help of physical director, the time work extended in evening hours
7. Students asked for transportation facility by RTC buses in various routes	7. But sufficient number of students were not turned in at the time of registration in their respective routes, therefore it was not fulfilled
8. Students asked for admission procedures and entrance examinations for higher education in prestigious universities BHU, HCU, etc..	8. Later departmental interacted with the students and provided the necessary information and material
9. Some students are interested to know about mock interviews as part of campus recruitments	9. Computer faculty guided the students in this aspect with the help of experienced faculty in our sister concerns SVECW and VIT

<p>10. Students are very much interested in Civil service examinations and group examinations they requested a training programme for the above examinations</p>	<p>10. A special training programme is conducted throughout the semester by an experienced resource person from outside</p>
<p>11. Students asked for interaction with Alumni students to know about the working experience and environment in software companies</p>	<p>11. As most of the Alumni members are working from home due covid, a number of persons visited our campus and interacted with our students voluntarily</p>
<p>12. Many students asked for better online courses which are suitable for their future career</p>	<p>12. Our management has paid a lot of money to <b>Course era</b> and <b>EDX</b> and purchased the course coupons and distributed them to our students. Due to this many students were benefited and completed the valuable courses from <b>Course era</b> and <b>EDX</b> in short time</p>

*cen raj*  
**Mentor Co-ordinator**