



RRDS GOVT. DEGREE COLLEGE

Affiliated to Adikavi Nannaya University

ASR Nagar,

BHIMAVARAM

West Godavari Dist-534 202, A.P., India

Tel: 08816 - 223458

Email:gdcbhimavaram.jkc@gmail.com

2nd Sep 2019

To

The Principal,

B V Raju College,

Vishupur,

Bhimavaram.

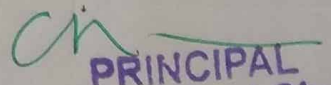
Respected sir,

Sub: Request for a Guest Faculty.

I request you to please kindly send one of your Computer Science faculty members as a guest faculty to teach "Office Automation Tools & Information and Communication Technology" to our BCom students for the academic year 2019-20 odd semester.

Thanking you.

Yours Sincerely


PRINCIPAL
Full Additional Charge
R.R.D.S. Govt. College
BHIMAVARAM - 534 202

4th Sep 2019

To

The Principal,

RRDS Govt Degree College,

Bhimavaram.

Respected sir,

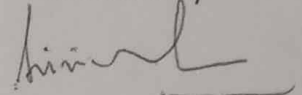
Sub: Letter of Acceptance.

We are very glad to send **Mr. G ChakradharaRao**, Lecturer in Computer Science of our College as a guest faculty to **RRDS Govt Degree College-Bimavaram** to teach "Office Automation Tools & Information and Communication Technology" to your BCom students. We send our faculty as per the schedule below from 6th Sep 2019 onwards.

Schedule: Wednesday and Thursday from 3pm to 5pm.

Thanking you.

Yours Sincerely



PRINCIPAL

B.V. RAJU COLLEGE
VISHNUPUR, BHIMAVARAM-534 202





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10th Oct 2019

To

Mr. G ChakradharaRao,
Lecturer in Computer Science,
B V Raju College,
Vishnupur,
Bhimavaram.

Dear sir,

Sub: Letter of Appreciation.

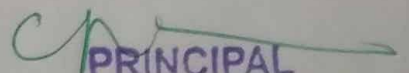
Thank you very much for delivering an informative and though provoking lecture series on "Office Automation Tools & Information and Communication Technology" held from 6th Sep 2019 to 10th Oct 2019 at RRDS Govt Degree College, Bhimavaram.

It was really a splendid lecture which exposed students to the field practices. All the students appreciated and got benefitted from the views on the subject.

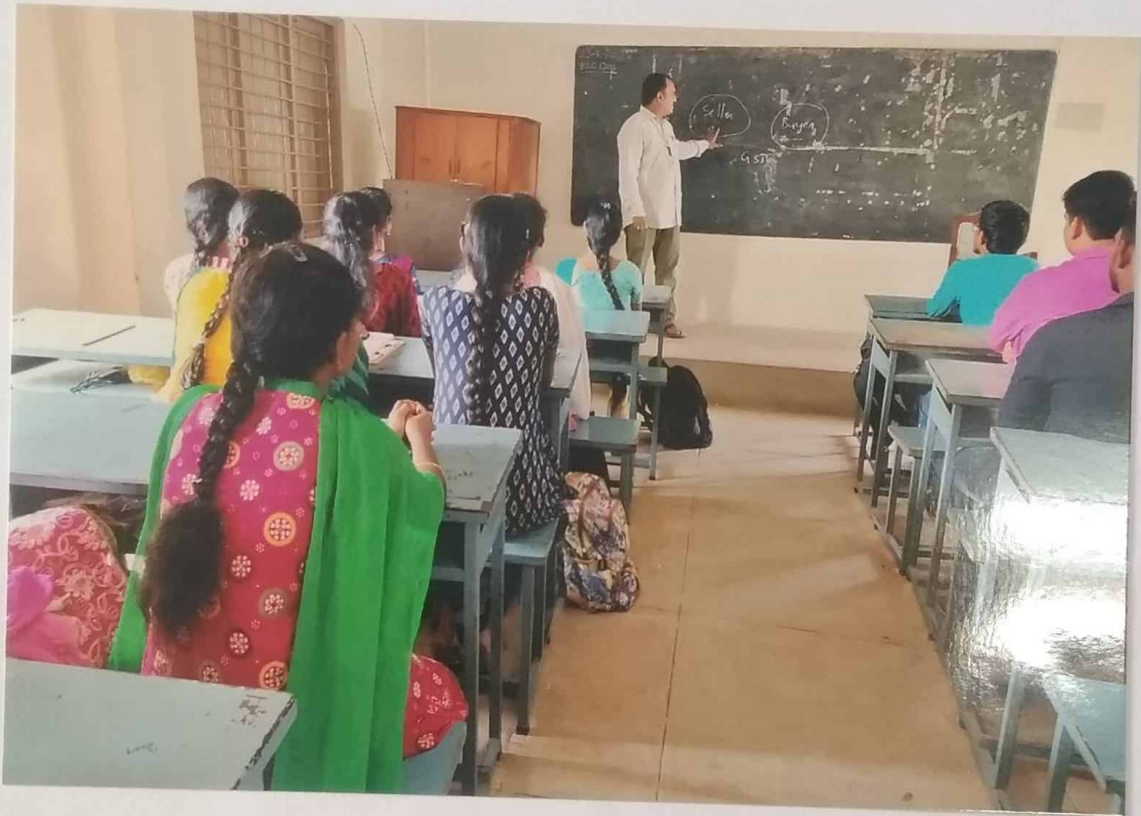
Looking forward for your cooperation for the promotion of profession as education in future as well.

Thanking you.

Yours Sincerely,


PRINCIPAL
Full Additional Charge
R.R.D.S. Govt. College
BHIMAVARAM - 534 202

Faculty Exchange program
at R.R.D.S. Govt. Degree college
by Mr. G. Chakradasa Rao



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