



Dr. B. V. Raju Foundation &
Shri Vishnu Educational Society's
SMT. B. SEETHA POLYTECHNIC

Approved by All India Council for Technical Education, New Delhi.
Recognised by The State Board of Technical Education & Training, Hyderabad, A.P.
Vishnupur, **BHIMAVARAM - 534 202**, W.G.Dt.A.P. ☎ : 08816-250815, 250889, Fax :- 250891,250869.

Ref :-

Date:.....

15th Oct 2019

To

The Principal,
B V Raju College,
Vishnupur,
Bhimavaram.

Respected Sir,

Sub: Request for a Guest Lecture.

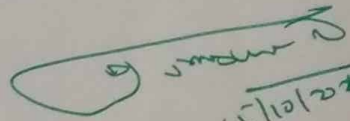
As a major requirement for the subject "Basic of Computer and Information Technology", we wish to conduct a guest lecture on the topic "Computer & Communication" for second semester students on October 19th 2019, from 2:00 PM to 5:00 PM.

In this regard, we would like to request one of your computer science faculty members to be the Guest speaker for the said event to share their knowledge to all the students.

Your favourable response regarding this request will be highly appreciated.

Thank you.

Yours Sincerely


15/10/2019
PRINCIPAL
Smt. B. Seetha Polytechnic
Vishnupur, BHIMAVARAM-534 202

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VISHNU
UNIVERSAL LEARNING

B.V. Raju College

(Formerly Dr. B.V. Raju Institute of Computer Education)

Affiliated to Adikavi Nannaya University

Vishnupur, BHIMAVARAM,

West Godavari Dist-534 202, A.P., India

Tel: 08816 - 250861/62,

Email: bvrcollege@rediffmail.com

www.bvricedegree.edu.in

16th Oct 2019

To

The Principal,

Smt.B.Seetha Polytechnic College,

Vishnupur,

Bhimavaram.

Respected sir,

Sub: Letter of Acceptance.

We are very glad to send Mr. R Rama Rao , HOD Dept., of Computer Science of our College as a guest faculty to Smt.B.Seetha Polytechnic College-Bhimavaram to give a lecture on "Basic of Computer-Computer & Communication" to the II Semester students on 19th Oct 2019 from 2:00 PM to 5:00 PM.

Thanking you.

Yours Sincerely

PRINCIPAL

B.V. RAJU COLLEGE

VISHNUPUR, BHIMAVARAM-534 202





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19th Oct 2019.

Date:.....

Ref :-

To

Mr. R Rama Rao,
HOD Dept., of Computer Science,
B V Raju College,
Vishnupur,
Bhimavaram.

Dear sir,

Sub: Letter of Appreciation

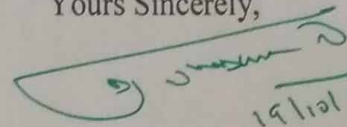
Thank you very much for delivering an informative and thought provoking lecture on "Basic of Computer and Information Technology-Computer & Communication" for second semester students of our college on 19th Oct 2019 from 2:00 PM to 5:00 PM.

It was really a splendid lecture which exposed students to the field practices. All the students appreciated and got benefitted from your views on the subject.

Looking forward for your cooperation for promoting the education in future as well.

Thanking you.

Yours Sincerely,



19/10/2019.

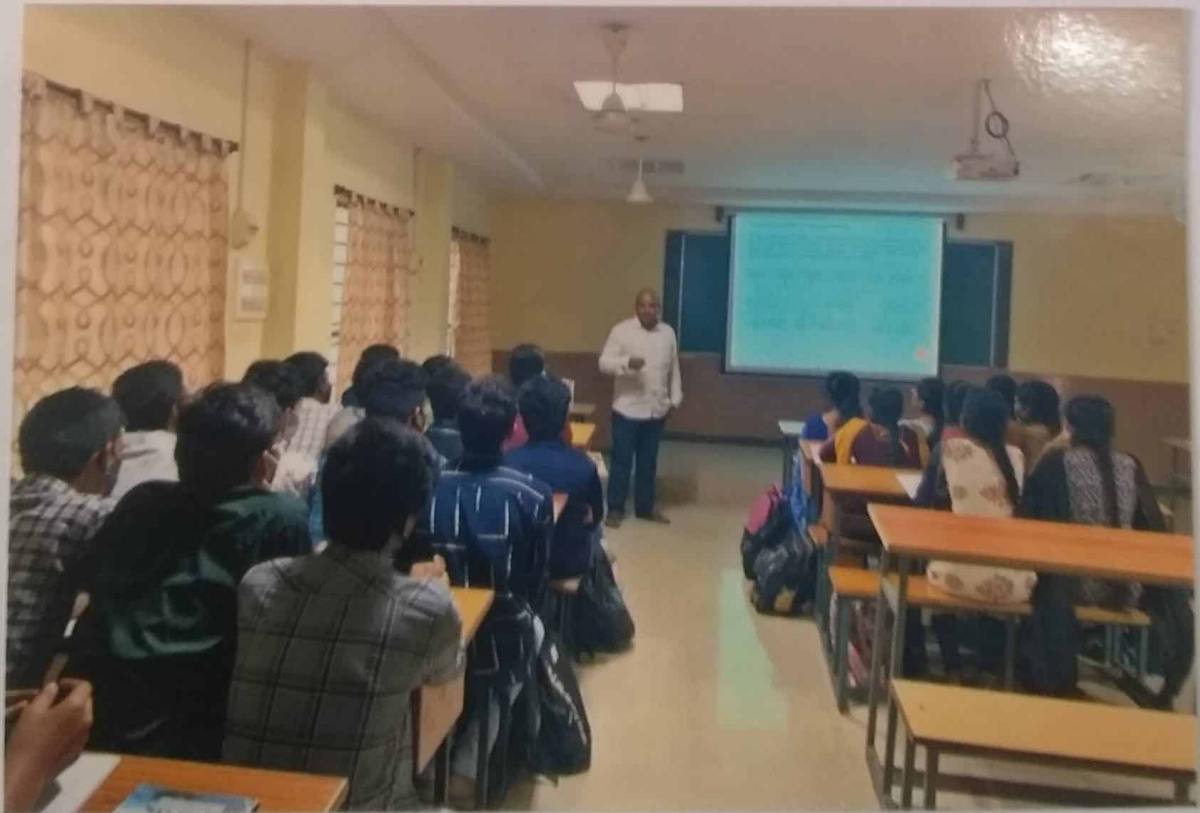
PRINCIPAL

Smt. B. Seetha Polytechnic
Vishnupur, BHIMAVARAM-534 202.

Ac

Faculty Exchange program
at Smt. B. Seetha Polytechnic College
by Mr. R. Rama Rao.

Date: 19th Oct. 2019.



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PRINCIPAL
B.V. RAJU COLLEGE
VISHNUPUR, BHIMAVARAM-534 202